

# Temporary Full Road Closure Application - Barangaroo

Under regulation 43 of the Place Management NSW Regulation 2022 and section 138 of the Roads Act 1993



## About this form

You may use this form to apply to close a road temporarily.

- If the temporary road closure involves use of a mobile crane, scissor lift or other lifting device, please also submit a [Crane Works Application](#) form.
- If the temporary full road closure involves excavating in the road, please also submit a [Road Opening Application](#) form.
- If the temporary full road closure involves establishing a hoarding please, also submit a [Temporary Structures Application](#) form.

## How to complete this form

1. Ensure that all fields have been filled out correctly before submitting the application.
2. All applicable documentation as listed in Part 8: Checklist must be submitted. Failure to provide the required information may result in the application not being accepted.
3. Once completed you can submit this form by mail, email or in person. Please refer to Lodgement Details for further information.

## Approval Process

\* The Applicant must prepare a Traffic Management Plan in accordance with RMS requirements.

\* The applicant must notify nearby properties 14 days prior to the road closure.

## Part 1: Works

Briefly describe the reason for the temporary full road closure:

Street Name

Between Street

and Street

### Road Conditions

Traffic Flow  One-way traffic  Two-way traffic

Traffic Direction  NB  SB  EB  WB

Number of traffic lanes: \_\_\_\_\_

Number of parking lanes: \_\_\_\_\_

Separated bicycle lanes:  Yes  No

## Part 2: Timing

### Works Date and Time

Day Works  Night Works

### Number of Days/Weeks Required

### Days of the Week Required

M-F,  Sat,  Sun

Date Start	Date Finish	Time of Day Start	Time of Day Finish

## Part 3: Location

### 1<sup>st</sup> Location

Street Number

Street Name

Between Street Name

(and) Street Name

### 2<sup>nd</sup> Location (same site different frontage)

Street Number

Street Name

Between Street Name

(and) Street Name

**Part 4: Police Notification**

**I have notified the following Police Station about the proposed temporary full road closure:**

Police Station	Officer's Name and Title
<input type="text"/>	<input type="text"/>
Police Permit Number	
<input type="text"/>	

**Part 5: Applicant Details**

Title	Given Names	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Role in Organisation		
<input type="text"/>		
Business/Company Name		
<input type="text"/>		
Applicant Address		
<input type="text"/>		
Email Address	Business Phone Number	
<input type="text"/>	<input type="text"/>	
Site Contact Name	Site Contact Number	Site Contact Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Part 6: Contractor Details/ Agent/ Traffic Controller - if different from above**

Title	Given Names	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Role in Organisation		
<input type="text"/>		
Business/Company Name		
<input type="text"/>		
Applicant Address		
<input type="text"/>		
Email Address	Business Phone Number	
<input type="text"/>	<input type="text"/>	
Site Contact Name	Site Contact Number	Site Contact Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Part 7: Fees and Charges**

Fee Type	Fee Amount	Total
Application fee	\$1,885	
Deferred date application fee	\$1,033	
Major road - temporary full closure per lane/day	\$2,050	
Minor road - temporary full closure per lane/day	\$1,035	
Mobile crane standing fee (each)	\$205	
Number of Days Required <input type="text"/>	Total Payable	<input type="text"/>
Number of Vehicles Required <input type="text"/>		

\*\* Kerb Lane fees are applicable where a site does not have an approved / signposted Works Zone.

Note: All charges are aligned with the City of Sydney Schedule of Fees & Charges.

**Part 8 Checklist**

The following information has been provided to enable to the application to be processed:

- I have read and understand the Temporary Full Road Closure Conditions in Part 10.
- I have attached a copy of a Traffic Management Plan (closure specific) for the proposed road closure.
- I have referred the proposed full road closure dates to the City of Sydney Local Pedestrian, Cycling and Traffic Calming Committee for their assessment.
- I have attached a copy of a site-specific Traffic Control Plan prepared and signed by an RMS certified designer, A4 size (in colour).
- I have included a draft copy of the notification letter for a letter box drop and distribution map.
- I have attached a draft proposed advertisement.
- I have attached a copy of the Applicant's current Public Liability Insurance certificate showing minimum coverage of \$20 million.
- I have applied for a Crane Works Permit or Road Opening Permit
- I understand that I may be required to pay an application fee on submitting this application and that this fee is non-refundable.

**Part 9: Applicant Declaration**

**Conflict of Interest**

To ensure transparency in Place Management NSW's decision-making process and to avoid potential conflicts of interest, applicants are to make a declaration as to whether they are a Place Management NSW employee or are related to a Place Management NSW employee.

I am an employee or relative of an employee of Place Management NSW

No                       Yes                       If yes state relationship

Applicant Name	Applicant Signature	Date
<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>

- I declare that all the information that I have provided is true and correct, and I am authorised to make this application on behalf of the company.

## Part 10: Temporary Full Road Closure Conditions

### Responsibilities of the applicant and their representatives:

1. Must carry out letter box drops to affected tenants, occupants, building managements and emergency services at least 14 days prior to the commencement of the road closure and include contact details for the supervisor. The Applicant must resolve, to the satisfaction of PMNSW, any issues that may arise and all representations made by affected tenants and occupants.
2. The Applicant must provide local access, where practical, for nearby affected properties.
3. Roads must be closed in accordance with AS1742.3 and the approved Traffic Management Plan, unless otherwise directed by Police or authorised PMNSW officers.
4. Before the road closure is implemented the Applicant MUST contact Barangaroo Security on 9255 1717 to activate the closure.
5. Must not occupy the carriageway or footway of the road until the road closure has been implemented.
6. Must at all times provide a 4-metre-wide emergency lane along the closed road. If the emergency lane cannot be provided, then the Applicant must discuss it with Emergency Services (namely Police, Fire Brigade and NSW Ambulance) and provide an alternative emergency access arrangement to their satisfaction. All services (fire hydrants etc.) must be kept free of any obstructions.
7. Must provide and maintain appropriate and adequate traffic measures (including detour signs and flagmen) for the safe movement of traffic and pedestrians.
8. Must remove all barriers and signs associated with the road closure at the times nominated to reopen the road to traffic.
9. Must indemnify PMNSW against all claims for damage or injury that may result from the activity or occupation of part of the road or footpath during the activity. The applicant must provide documentary evidence of public liability insurance indemnifying PMNSW for a minimum of \$20,000,000.
10. Must reimburse PMNSW for the cost of repair to any damage caused to the road or footpath as a result of the Applicant carrying out their activities.
11. Must comply with any reasonable directive of PMNSW, Barangaroo Security, Police or Roads and Maritime Services.
12. Must comply with the City's Code of Practice for Construction Hours and Noise within the City Centre.
13. Must place an advertisement in a Sydney metropolitan newspaper at least 7 days before the road closure.
14. Must meet all costs associated with the closure and shall pay all fees in accordance with PMNSW's current Fees and Charges.
15. The Applicant is to obtain a Road Occupancy Licence from the Transport Management Centre prior to commencement of works.
16. The Applicant must contact the Sydney Coordination Office to discuss the event and its impacts on works with the CBD and or other major works in the CBD and Barangaroo.
17. Must ensure a suitable Occupational Health & Safety Plan is in place for all personnel working at the site.
18. Any variation on the approved date and conditions will require the Applicant to submit a deferred date notification for consideration.
19. Note that in the event of a traffic incident or emergency, the Police will take control of all traffic and pedestrian arrangements.
20. Must advise car share operators of the approved closure 14 days before the road is closed if a car share parking bay is located in the street.
21. Failure to comply with these Conditions may result in the approval being revoked and not reinstated.

## Privacy & Personal Information Protection Notice

- Purpose:** This information is being collected for the purpose of assessing a request for a temporary full road closure.
- Recipients:** Place Management NSW staff and any approved contractors required to provide this service.
- Supply:** The supply of this information is voluntary. If you are unwilling to provide this information, Place Management NSW may be unable to provide access to Place Management NSW services.
- Correction:** Please contact the Place Management NSW Permits Team to access or correct your personal information.
- Storage:** Place Management NSW located at Level 2, 66 Harrington Street, The Rocks NSW 2000, is collecting this information and will store it securely.

## Lodgement Details

You can lodge the completed application by:

- EMAIL (preferred):** [Barangaroo.Permits@property.nsw.gov.au](mailto:Barangaroo.Permits@property.nsw.gov.au)
- WHAT NOW:** If additional information is required, a representative of Place Management NSW will be in touch with you to discuss the matter. Otherwise allow at least 2 working days for your application to be assessed. No payment is required at the application stage.
- Payment:** Online: Once the permit has been processed, our team will email you a link to make an online payment.
- For further information:** Telephone: 1300 275 223 Website: [www.barangaroo.com/venue-hire/permits-resource-centre](http://www.barangaroo.com/venue-hire/permits-resource-centre)