

Is this application associated with building work to be undertaken under a Development Approval?

No ► Go to the next question

Yes ► please provide Consent Number ► Development Consent Number

Some minor works termed 'exempt development' can be carried out without the need to obtain development consent (see Part 7: Note 4).

Can the work be carried out as exempt development?

Yes Specify the Code under which the work can be carried out

No ► a Development Application (DA) or Development Application (DA) Exemption - Heritage Works application will need to be lodged.

Are sheds proposed to be placed on the hoarding? No Yes ► Please provide details below

How many sheds? Total length of the hoarding to be occupied by sheds (lineal metres)

Single stacked sheds
 Double stacked sheds
 Double row sheds

Note: Approval to place shed/s on a hoarding will only be granted where Place Management NSW determines that the locality and surrounding land uses will not be adversely impacted. In some circumstances sheds may not be permitted, or the number of sheds restricted.

Are you seeking any variations to the provisions of the City of Sydney's Guidelines for Hoardings and Scaffolding?

No ► Complete the checklist/certification form attached. (see Part 8 and also complete Part 9)

Yes ► Complete the checklist/certification form attached (see Part 8) and identify the variations and include reasons to support your request for a variation. Also, complete Part 9.

Part 2: Timing

When do you wish to commence installation? How many weeks will the structure/s be in place? See Part 7 Note 5

Part 3: Location

	Street Name	Length of Structure in Lineal Metres
1st Street Frontage	<input type="text"/>	<input type="text"/>
2nd Street Frontage	<input type="text"/>	<input type="text"/>
3rd Street Frontage	<input type="text"/>	<input type="text"/>
4th Street Frontage	<input type="text"/>	<input type="text"/>
Property Number	Lot Number (if known)	DP/SP (if known)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 4: Applicant Details

Title Given Names Family Name

Role in Organisation

Business/Company Name

Applicant Address

Email Address Business Phone Number

Site Contact Name Site Contact Number Site Contact Email

Part 5: Hoarding Installer Details – if different from above

Title	Given Names	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Role in Organisation		
<input type="text"/>		
Business/Company Name		
<input type="text"/>		
Applicant Address		
<input type="text"/>		
Email Address	Business Phone Number	
<input type="text"/>	<input type="text"/>	
Site Contact Name	Site Contact Number	Site Contact Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 6: Public Liability Insurance

Place Management NSW requires public liability insurance of at least \$20 million. The applicant must be named in the Policy as the insured person/ company. A copy of the current Public Liability Insurance Certificate must be supplied with the application.

Name of insurance provider	Cover: From	To
<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 7: Notes for completing the application

Note 1: Important information regarding public safety

Before completing and lodging this application you must read the following:

The approval of temporary structures such as hoardings and/or scaffolding systems erected in a public space is controlled through The Roads Act 1993. Any approval granted for these, and other structures does not endorse or approve the design or structural adequacy of a structure for the purposes of satisfying an employer's responsibilities under the Work Health and Safety Act 2011 and Regulations particularly the provisions of Clauses 54 and 55 of the Work Health and Safety Regulation 2017 (see below). It is the responsibility of a person conducting a business or undertaking (typically the principal contractor) to ensure that the design and installation of temporary structures (hoarding, scaffolding and other structures) provide effective overhead protection for persons within the road reserve from objects that may fall from the work area. The principal contractor is also responsible for the ongoing satisfactory maintenance of the temporary structures.

The City of Sydney's *Guidelines for Hoardings and Scaffolding* prescribe minimum design criteria to address public amenity including aspects relating to the visual design and pedestrian access within the public domain area adjoining a worksite. It must be noted that compliance with the Guidelines does not absolve a builder or contractor from any statutory responsibilities under the requirements of the Work Health and Safety Act 2011 and/or Codes of Practice issued or adopted by SafeWork NSW or Safe Work Australia.

Safety Alerts and formal industry directions issued by SafeWork NSW must also be complied with. This includes ensuring that containment netting, and mesh used on scaffolding meets minimum performance criteria in relation to flammability as nominated by SafeWork NSW.

The Work Health and Safety Regulation 2017

Clause 54: Management of risk of falling objects

A person conducting a business or undertaking at a workplace must manage, in accordance with Part 3.1, risks to health and safety associated with an object falling on a person if the falling object is reasonably likely to injure the person.

Clause 55: Minimising risk associated with falling objects

- This clause applies if it is not reasonably practicable to eliminate the risk referred to in clause 54.
- The person conducting the business or undertaking at a workplace must minimise the risk of an object falling on a person by providing adequate protection against the risk in accordance with this clause.
Maximum penalty:
 - in the case of an individual - \$6,000 or
 - in the case of a body corporate - \$30,000.
- The person provides adequate protection against the risk if the person provides and maintains a safe system of work including:
 - preventing an object from falling freely, so far as is reasonably practicable, or
 - if it is not reasonably practicable to prevent an object from falling freely - providing, so far as is reasonably practicable, a system to arrest the fall of a falling object.

Examples:

- Providing a secure barrier.
- Providing a safe means of raising and lowering objects.
- Providing an exclusion zone persons are prohibited from entering.

Note 2: Types of Hoardings

The City's Guidelines for Hoardings and Scaffolding contains technical details, including images and sketches of typical temporary structures (hoardings).

The two principal forms are:

Type A: a fence located on public land being generally of plywood attached to a timber or steel frame having a height of 2 metres that encloses or separates a construction site or work area, with or without scaffolding, from the public road.

Type B: a steel framed structure that provides overhead protection to the public place and that also encloses or separates the work area from the public place by a site fence incorporated in the temporary structure. The structure allows pedestrian or vehicular movement below the hoarding deck.

Note 3: Artwork on Hoardings

The applicant must provide details of any proposed artwork to be displayed on the hoarding.

Please note that Place Management NSW reserves the right to require the display of site-specific artwork and or community information, including, but not limited to festivals, special events and other initiatives undertaken by Place Management NSW. Applicants will be advised during the application assessment process if Place Management NSW intends to exercise this right.

Note 4: Minor works to buildings

Some minor works can be carried out without the need to obtain development consent. There are two categories:

- minor work that is specified as 'exempt development' under the NSW 'State Environment Planning Policy (Exempt and Complying Development) Codes 2008'. Further details including other Planning Policies are available on the NSW Department of Planning and Environment's website and legislation website; and
- minor work on heritage items or buildings located in heritage conservation areas. In these cases, approval is required from the City of Sydney and can be obtained by lodging a 'Development Application (DA) Exemption -Heritage Works' form which is available on the City's website.

Works that do not fall within the above categories will require development consent.

Note:

The applicant must provide evidence to show that approval has been given by Infrastructure NSW for any changes to the façade of buildings within the Barangaroo Precinct Licensed Areas.

Note 5: Development consent required for some types of temporary structures (hoardings, scaffolding, work compounds)

Attention is directed to the following matters in relation to installing temporary structures on roadways/footways:

- (a) where the proposed work on the land or the building is 'exempt development' or 'complying development', a temporary structures approval can be granted through this application without the need for development consent;
- (b) where:
 - i. proposed works do not meet the requirements in (a); and
 - ii. proposed temporary structures are not approved as part of the development consent applying to the land or development work; and
 - iii. the temporary structures are proposed to be installed for more than 52 days,

Development consent must be obtained for the following forms and configurations of temporary structures:

- Type B hoardings that propose more than a single layer/level of site sheds installed on the hoarding deck;
- Types A and B hoardings with or without scaffolding that project beyond the side boundaries of adjoining properties;
- fenced work compounds at roadway/footway level; or
- any other large and/or potentially high environmental impact temporary structures, as determined by the City of Sydney or Place Management NSW, depending on the location within the precinct.

Note 6: False or misleading information

It is an offence to make any statement, in relation to an application that the certifier knows to be false or misleading. An approval granted through reliance on the certificates forming part of this application can be revoked in any circumstances as set out in s140 of the Roads Act 1993.

Hoardings

1. Site plan to scale of 1:100 (smaller scale permitted for large sites) showing all footpath detail (width and surface finish), street tree locations (see also Point 4 below), street furniture, parking meters, street lighting poles and traffic control and pedestrian signals.
2. Architectural drawings of the hoarding, including plan view, elevations, and sections to a scale of 1:100.
3. Details of all street trees located within five (5) metres of the proposed hoarding, as well as any other trees whose branches will be affected by the hoarding, including:
 - a. diameter, approximate height and extent of the canopy;
 - b. method of tree protection;
 - c. any required trimming or pruning to accommodate the proposed hoarding and site sheds/scaffolding to be placed on the deck of the hoarding;

- d. where required by Place Management NSW, a report from a qualified arborist reporting on the condition of the affected trees and recommendations as to any required trimming and tree maintenance during the period the hoarding is in place and/or after the hoarding is removed if required.
4. Construction details, structural drawings, and other details.
5. Lighting plan to ensure pedestrian safety is maintained along the footway.
6. Certification using Place Management NSW's standard Certification Form (refer to form attached) by an appropriately qualified practising structural engineer confirming the structural adequacy of the proposed temporary structure. For temporary structures other than hoardings and scaffolding, contact Place Management NSW to obtain a copy of the standard form.
7. Detail of any proposed graphic design on the hoarding, a photomontage or sketch adequately describing the graphic design and information including colours.
8. Have you checked the site for any likely pedestrian obstructions such as trees, poles, parking meters, seats, litter bins that may result from the installation of the proposed temporary structures?
9. It would assist Place Management NSW in the assessment and processing of your application if photographs of the site are provided with the application.

Note: For further information on the details required to be lodged with an application refer to Clause 2.9 in the City of Sydney Guidelines for Hoardings and Scaffolding.

Scaffolding

1. Drawings (elevation, plan, and sections) of proposed scaffolding.
2. Details of any proposed containment netting and/or other mesh products including the product name/s and supplier/s and test certificates/reports verifying compliance with the flammability performance criteria as set out in the Safety Alert issued by SafeWork NSW on 20 August 2018.

Performance Bond

For some hoarding types, a performance bond in the form of cash (only for bonds up to \$10,000), bank cheque, documentary performance bond such as a bank guarantee or EFTPOS payment may be required for any of the circumstances set out in Clause 2.12 of the Guidelines for Hoardings and Scaffolding.

If a bond is required, you will be contacted when your application is processed. Any required bond must be lodged before the Approval is issued.

If a documentary performance bond is to be lodged it must comply with the following:

(a) be denominated in Australian dollars; and

(b) be an unconditional undertaking meeting the following requirements:

- be irrevocable, unconditional and non-cancellable as to settlement;
- be issued and signed by an APRA regulated, authorised deposit taking institution, or an insurer authorised by APRA to conduct new or renewal insurance business in Australia*.
- have at all times an investment grade security rating from an industry recognised rating agency of at least rating agency of at least:
 - BBB+
 - Baa1 (Moody's); or
 - bbb (Bests);
- be issued on behalf of the customer required to lodge the security;
- have no expiry or end date;
- have the beneficiary as the Place Management NSW;
- state either individually or in total with other lodged compliant unconditional undertakings, the relevant amount required to be lodged as a security; and
- state the purpose of the deposit required in accordance with the contract.

(c) include a reference to the site address and the temporary structures application/permit number.

*The issuers of documentary performance bonds are limited to APRA regulated and authorised institutions only.

Public Liability Insurance

An appropriately qualified person must assess the nature of proposed work and the associated risk to public safety (including vehicles and pedestrians). The certified design documents must incorporate any recommendations of this assessment, if applicable.

Place Management NSW must be indemnified against any claims for injury to persons, damage to adjoining properties and/or public way, or excess on the policy arising out of any claim. Place Management NSW must remain indemnified during the period of construction until a permanent structure is built, and any temporary structure is removed. Such indemnity must be expressed in the form of a public risk insurance policy with the minimum amount of \$20 million for any individual claim, which may be made. Such a policy must be specifically noted to include the interests of 'Place Management NSW'.

Certification

Structural:

A structural certificate for design (in the form of an 'S1A' certificate) * must be submitted to Place Management NSW with structural drawings confirming compliance with: -

- a) the relevant clauses of the Building Code of Australia (BCA);
- b) the relevant current Codes of Practice of the SafeWork NSW;
- c) the relevant current Australian Standards; and
- d) other documents listed. (e.g. risk assessment and recommendations).

Geotechnical:

The following documentation must be submitted with the application:

A completed geotechnical certificate submitted (in the form of a 'G1' certificate) * completed by the Project/Principal Geotechnical Engineer which includes the following information as appropriate: -

- a) borehole/test pit logs or inspection records;
- b) field/laboratory test results;
- c) general geotechnical description of site;
- d) recommended safe bearing values and likely settlements of foundation material;
- e) recommendations for stability and protection of excavations;
- f) opinion on the effect of the new works on existing buildings and recommendations for any underpinning or other measures required to maintain stability; and
- g) method of proving and assessing foundations, underpinning and/or excavations stability in accordance with design.

Note:

An appropriately qualified practising structural engineering/geotechnical must have:

- a) tertiary qualified practising structural engineer/geotechnical engineering; and
- b) corporate Membership of the Institution of Engineers Australia or equivalent; and
- c) appropriate current professional indemnity insurance.

Part 8: Checklist and Design Certification (non-structural aspects) - hoardings

This checklist and certificate (see Note 2) must be completed by the hoarding designer / supplier / contractor. Additional to this checklist, hoarding designs must comply fully with all design requirements as set out in the City of Sydney's Guidelines for Hoardings and Scaffolding.

Property Address

Approval (Permit) Number (amended applications only):

Item No.	Hoarding design element (includes the applicable Guideline clause reference)	Compliance (Yes; No or N/A) If No, you must request a variation	Request for variation to Guidelines Provide detailed reason/s why a variation should be granted. (use a separate sheet if necessary)
1	Footway width: encroachment minimised & the clear pedestrian width maximised - 3.9.3		
2	Drawings: all infrastructure i.e. light poles, parking sign stems, trees, pits, kiosks etc. are accurately shown - 2.9.2		
3	Colour of various elements: is indicated on drawings - 3.9.7		
Type A hoarding			
4	Fence height: minimum height 2m - 3.9.3(g) and Fig. 90		
5	Ply-sheet fence: trimming top & bottom is shown on dwgs. - Fig. 90		
6	Access doors: open inward or slide internally - 3.9.8(a)		
7	Public viewing windows: are shown on the drawings (applies where excavations exceed 1.5m in depth) 3.9.3(p)		
Type B hoarding			
8	Deck height: 3m min. (3.9.1(a)) except on sloping footways. At truck entries and above roadways, min. 4.5m - 3.9.8(g)		
9	Column/counterweight spacings: along the kerb, not less than 4m (city centre) & 2.5m outside city centre - 3.9.2. Double columns minimised		
10	Counterweights: minimised at kerb & placed vertically (mandatory in city-centre & optional elsewhere). Installed horizontally and not continuous (at least every second bay open) - 3.9.2(d)		
11	Street corners: Column placement minimised and clear of pedestrian ramps & general pedestrian queuing area - 3.9.1 (h)		
12	Site fence (where provided): fixed on the public-side of the rear columns (smooth uninterrupted surface) - 3.9.3(n)		
13	Public viewing windows: shown on the drawings (applies where excavations exceed 1.5m in depth) - 3.9.3(p)		
14	Access gates: at truck entries extend fully to the U/S of the deck & slide or open internally - 3.9.8(a) & (g)		
15	Facias: deck area including end fascia panels at high-bay truck access points and all sheds/permitted equipment, are fully screened - 3.9.5		
16	Supplementary beams/trusses: members are fully covered by fascias including at the ends of hoarding - 3.9.5(c)		
17	Light fittings: shown on drawings including at high-bay truck entries and where fixed to the site fence, mounted high on the fence - 2.9.2 & 3.9.9		
18	Other elements (for variation)		

I, (individual's name)

of (business name of hoarding designer/supplier/ contractor):

certify (see Notes 1 & 2 below) that the proposed hoarding design and drawings (excluding structural design - see separate certification form) comply fully with the **Guidelines for Hoardings and Scaffolding**, including the principal design elements listed above, except where a variation is identified for consideration/approval by Place Management NSW. **Note:** Separate structural certification must also be completed and lodged – refer to the template certificate in this application form.

Signed Date

Note 1: If during the assessment of the application it is found that this checklist has not been completed accurately and/or the hoarding design is non-compliant with the Guidelines (except in circumstances where a variation is sought for approval), Place Management NSW may reject or formally refuse the application without prior notice. Under these circumstances, the application fee will not be refunded.

Note 2: The individual noted above declares that they are appropriately qualified to issue this certificate and they acknowledge that in certifying these works they are absolving Place Management NSW of any liability that would otherwise be incurred as a consequence of relying on an accreditation or certification.

Part 9: Design Certification (Structural) - Hoardings and Scaffolding

This certificate allows for the certification of various aspects of a hoarding's design and installation, including scaffolding erected above or on road and reserve (footway) under control of Place Management NSW. When certifying an element, you must indicate this by ticking the applicable box against the specific element (see below):

Property Address

Approval (Permit) Number (amended applications only):

Hoarding (design) – To be lodged with the application form

I hereby certify that I am an appropriately qualified and competent person in the relevant field of structural engineering and as such can certify:

That the certified structural drawings listed below have been checked and comply with:

- The relevant clauses of the Building Code of Australia;
- The relevant current Codes of Practice of the SafeWork NSW;
- The relevant current Australian Standards; and
- Other documents listed (e.g. Risk Assessment Recommendations)

Hoarding (as-built structural) certification – to be emailed to Barangaroo.Permits@property.nsw.gov.au within 24 hours of completion.

I hereby confirm that I have inspected the installed hoarding and certify that the hoarding complies with the full set of certified structural drawings forming part of the approval.

Hoarding (as-built – non-structural aspects) – to be emailed to Barangaroo.Permits@property.nsw.gov.au within 24 hours of completion.

I hereby confirm that I have inspected the installed hoarding and certify that the installation complies with the approved drawings/details and all conditions of the approval including tree protection, signage and footpath lighting.

Scaffolding (installation) – To be emailed to Barangaroo.Permits@property.nsw.gov.au within 24 hours of completion.

Note: The scaffolding certifier cannot certify Type B hoardings.

I hereby certify that I am an appropriately qualified and competent person to erect the proposed scaffolding and to adequately secure any required ties to the adjoining building/structure and as such can verify that the scaffolding erected at the subject premises has been checked and complies with:

- The relevant clauses of the Building Code of Australia;
- The relevant current Codes of Practice of SafeWork NSW, the Work Health and Safety Act 2011 (No.10);
- The relevant current Australian Standards (including AS 1576 and AS/NZS 4576);
- The Supplier's Specification*
- The Designer's Specification complying with a) to c) above. If applicable, the structure is to be separately certified*.

* Delete sections that are not applicable.

Certifier Details

I hereby certify that the proposed temporary structure complies with the applicable structural provisions of the City of Sydney Council Guidelines for Hoardings and Scaffolding and the SafeWork NSW Code of Practice for Overhead Protective Structures.

Given Name

Family Name

Name of Employer (self or company)

Address

Business number

Mobile Number

Qualifications *

NER Number *

Certified drawings and details (Please list below, including revisions if applicable)

I declare that I am appropriately qualified to issue this certificate and I acknowledge that in certifying these works I am absolving Place Management NSW of any liability that would otherwise be incurred as a consequence of relying on an accreditation or certification.

Certifier's Name (please print)

Certifier's Signature

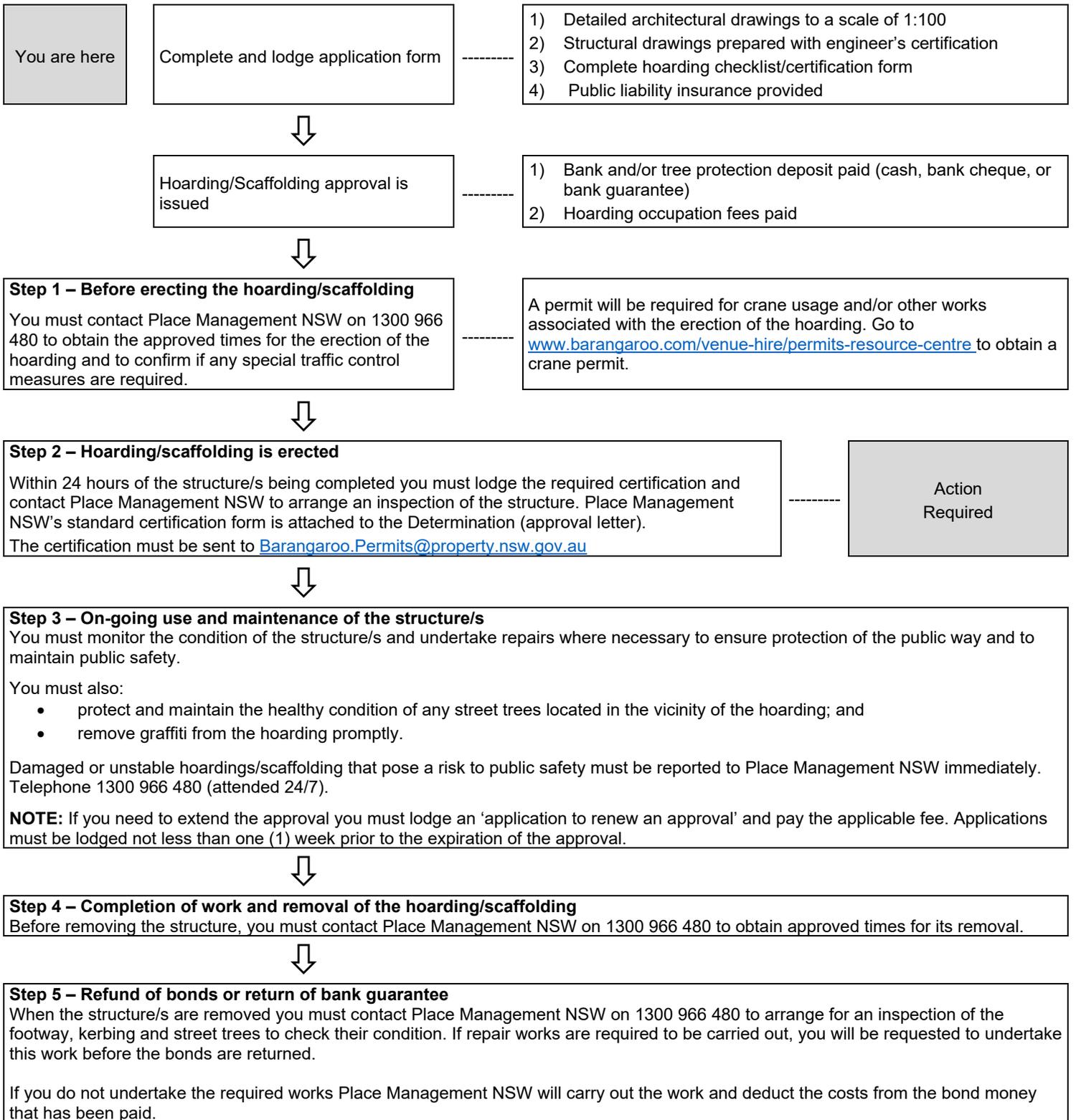
Date

* The certifier must hold:

- tertiary qualifications in structural engineering; and
- chartered membership of Engineers Australia and/or National Engineering Registration (NER).

* Some scaffolding systems and minor Type A hoardings may not require design certification by a structural engineer.

Part 10: Flowchart - Application and Approval process (hoardings and scaffolding)



Part 11: List of documents accompanying the application

Document	Document
<input type="text"/>	<input type="text"/>

Part 12: Applicant Checklist & Declaration

I have attached the following

- | | |
|--------------------------------------------------|----------------------------------------------------------|
| Applicants Signature <input type="checkbox"/> | Public Liability Insurance <input type="checkbox"/> |
| Site plan <input type="checkbox"/> | Structural certification <input type="checkbox"/> |
| Elevations and sections <input type="checkbox"/> | Design checklist/certification <input type="checkbox"/> |
| Structural drawings <input type="checkbox"/> | SWMS <input type="checkbox"/> |
| Artwork <input type="checkbox"/> | Traffic/Pedestrian Control Plan <input type="checkbox"/> |
| Development consent <input type="checkbox"/> | Landowner's consent <input type="checkbox"/> |

I declare that all information in the application and checklist is to the best of my knowledge, true and correct and the data is not corrupted or does not contain any viruses. Each plan and document is supplied as a PDF file and is no larger than 300MB. I understand that information provided may be publicly available.

Conflict of Interest

To ensure transparency in Place Management NSW's decision-making process and to avoid potential conflicts of interest, applicants are to make a declaration as to whether they are a Place Management NSW employee or are related to a Place Management NSW employee.

I am an employee or relative of an employee of Place Management NSW

No Yes If yes state relationship

Applicant Name	Applicant Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

I declare that all the information that I have provided is true and correct, and I am authorised to make this application on behalf of the company.

Privacy & Personal Information Protection Notice

- Purpose:** This information is being collected for the purpose of assessing and determining applications for temporary structures.
- Recipients:** Place Management NSW employees and any other relevant state government agency and any approved contractors required to provide this service.
- Supply:** The supply of this information is voluntary. If you are unwilling to provide this information, Place Management NSW may be unable to provide access to Place Management NSW services.
- Correction:** Please contact the Place Management NSW Barangaroo Permits Team to access or correct your personal information.
- Storage:** Place Management NSW located at Level 2, 66 Harrington Street, The Rocks NSW 2000, is collecting this information and will store it securely.

Lodgement Details

You can lodge the completed application by:

EMAIL: Barangaroo.Permits@property.nsw.gov.au

WHAT NOW: Please refer to the flowchart for the outline of steps involved in the application and installation approval process. Once your application is received a representative of Place Management NSW may contact you to discuss your proposal which may include a request for further information and/or clarification of the proposed work.

For further information: Telephone: 1300 275 223 Website: www.barangaroo.com/venue-hire/permits-resource-centre